

## **Standard Proposal Writing Workshop Announcement**

**Host:** Isfahan University of Medical Sciences

**When:** Sep 11 - 12, 2017

**Application Deadline:** Sept.6

**Workshop Overview:** this is a 2-day workshop comprising combination of lectures, group discussions, and hands-on practices opportunities. This workshop will provide an overview for how to write a competitive grant proposal according to the Iran's National Institute for Medical Research development (NIMAD) as well as the United States' National Institute of Health (NIH) standards. It also provides an opportunity for hands-on practice to write important sections of a proposal, as well as an opportunity for research teams to receive feedback from the workshop's instructor. Please refer to accompanying document for the workshop's Agenda.

### **Objectives:**

- a. Introduce the required minimum standards for writing a proposal set by the NIMAD and NIH
- b. Improve the research question(s), and making sure that main component of the proposal (i.e., Significance, Innovation, and Approach) are in line with those research questions.
- c. Shape up the proposal ideas into a draft that can be further developed into a standard full proposal

**Eligible participants:** All faculty members, researchers, and clinicians who have research ideas in following fields are eligible: clinical medicine, public health, disease epidemiology, health services/policy/economics, or implementation sciences. The workshop is less suitable for individuals in the field of basic science, drug and medical device development.

**Participation requirement:** Participants should have developed a research idea in advance and attend as a research team (not individually). 4-5 core members of the research team should attend the workshop including: the Principal Investigator (PI), the co-investigator(s), and the methodologist (e.g. statistician/epidemiologist).

**Applications selection process:** 5-6 research teams will be invited from the pool of research teams who apply. Priority is given to most promising applicants who have already submitted a pre-proposal to NIMAD. Process to select research teams will be as follow:

1. Interested research teams must provide a brief letter of intent describing how they can benefit from this workshop, and submit following documents using [NIMAD templates](#) by 06, sep, 2017 to [usern.isfahan.office@gmail.com](mailto:usern.isfahan.office@gmail.com):
  - a. Application form
  - b. Structured brief pre-proposal
2. Course instructor(s) will screen applications and invite 5-6 research teams.
3. Selected teams will be notified 4 days prior to the date of workshop.

### **Workshop style:**

1. In addition to lectures, research teams will have multiple opportunities to present their proposal to

instructor and other participants throughout the workshop. Research teams are expected to work with each other to incorporate feedback from the instructor and peer participants throughout the workshop. This will be an iterative process, allowing participants to make incremental improvement of their proposal.

2. The end product of the workshop will be a bullet list of sections and key content of a full proposal that could be expanded and completed after the workshop.

**Logistics:**

- Daily start and end time: We will start and end the workshop on time. Participants are encouraged to be at the site and seated at least 10 min before the starting time to avoid delays.
- Refreshments: Tea, coffee, and light refreshments will be provided during the workshop.
- Workshop Language: The speaking language is Farsi and English and writing language is only English.
- Computer and software: participating research team should bring laptops for the team as a back-up plan.

Correspondence: Please send your inquires to [usern.isfahan.office@gmail.com](mailto:usern.isfahan.office@gmail.com)

**Instructor Brief Biography:**

Dr. Ali Mirzazadeh, MD, MPH, PhD is an infectious disease epidemiologist, an assistant professor at department of Epidemiology and Biostatistics, Institute for Global Health Sciences, University of California, San Francisco (UCSF). He has a background on medicine, public health and epidemiology with expertise in reaching hidden populations at high-risk for HIV and HCV infections and behavioral and cohort studies of people who inject drugs. He authored several peer-review journal articles and awarded many scholarships and grants from CDC, NIH, WHO, UNAIDS, UNICEF, UCSF and others. His second affiliation, as adjunct assistance professor, education manager and senior research specialist, is with the Regional Knowledge Hub for HIV/AIDS Surveillance (a WHO Collaborating Center) in Iran. He is a fellow and board member of SAPHIR, the Scientific Association for Public Health in Iran.